

2018 Everett Sausage Fest Vendor Application

Arts & Crafts- Direct Marketing- Merchant-Exhibitor

Dear Potential Vendor,

Planning for the 2018 Everett Sausage Fest is well underway. The event will be held on **September 28th, 29th, & 30, 2018**. The Everett Sausage Fest is promoted as a family event and we emphasize this in our advertising and entertainment. Spearheading our advertising campaign to attract attendees are over 200 radio and TV spots, as well as paid advertisements in local newspapers. Depending on weather, 25,000 to 35,000 people attend a typical Everett Sausage Fest.

To qualify for an Arts & Crafts space:

These booths are reserved for artists who design and produce their own work. All items for sale must be the original creation of the artist. No copies, except for prints of original art work. Items made from kits, imported items, factory-made items, unfinished work, arts & crafts supplies, manufactured or kit jewelry are not allowed in this category. Please see below Merchants. Photographs of ALL items you wish to sell must accompany your application. ****Please note: Unacceptable to the fest are items that have projectiles (i.e.; toy weapons, swords, knives & guns).**

To qualify for a Direct Marketing/ Multi-sales space:

Direct marketing/multi sales is the marketing and selling of products directly to the consumer away from a fixed retail location. These may include; Jamberry, Scentsy, LuLaRoe etc.

To qualify for a Merchant space:

Merchant booths include commercially produced tangible merchandise. Items such as brass & glass figurines, imported items, clothes, purses, arts & crafts supplies, manufactured or kit jewelry are all for sale at the merchant booth. **** (Please note; Unacceptable to show are items that have projectiles (i.e.; toy weapons, swords, knives & guns).**

To qualify as an Exhibitor:

Exhibitor booths include companies that are looking to add membership or sell services, for example: Massage Therapists, Home Building/Improvement Companies, Time Share/Vacation Packages Companies, Chiropractic Offices, Food Industries and Banking Institutions. ****Please note: Unacceptable to the fest are items that have projectiles (i.e.; toy weapons, swords, knives & guns).**

Booth spaces do not include canopy, tables, chairs, lighting, or extension cords.

Please submit a photograph and description of your product with your application (attached) and booth fee by: **August 29, 2018** Send paperwork to:

Our Lady of Perpetual Help Church -Everett Sausage Fest

Attn: Vendors

2619 Cedar Street

Everett, WA 98201

2018 EVERETT SAUSAGE FEST
September 28th, 29th, & 30th, 2018
VENDOR APPLICATION FORM

This application is not a contract and does NOT guarantee space at the Everett Sausage Fest

BUSINESS NAME: _____

Unified Business Identifier (UBI) Number: _____ issued by Washington State Dept. of Revenue.
Temporary permits are available free of charge 800.647.7706. *Application will not be processed without number.*

CONTACT NAME: _____

CELL PHONE: _____ HOME PHONE: _____

WEB SITE: _____

E-MAIL: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

DESCRIPTION OF ITEMS TO BE DISPLAYED AND /OR SOLD (USE ADDITIONAL PAGES IF NEEDED):

- Arts & Crafts Inside 9x5 \$150.00 (must sign Hold Harmless)
- Arts & Crafts Outside 10x10- \$250.00 (must sign Hold Harmless)
- Direct Sales/Multi Level Sales Booth Outside 10x10-\$350.00 (must sign Hold Harmless)
- Merchant Booth Space Outside 10x10- \$500.00 (must sign Hold Harmless & provide insurance)
- Exhibitor Booth Space Outside 10x10- \$500.00 (must sign Hold Harmless & provide insurance)
- Food Booth Outside 10x10-\$1000.00 (must sign Hold Harmless & provide insurance)

***If you are sampling or a food booth please provide your temporary food service permit.**

Received _____

Booth Location Requests: _____

*** We will do our best to fulfill your requests. Please use details such as booth number or classroom.**

Please send your check, completed application, & photo by **August 29, 2018**

PLEASE MAKE SURE YOU HAVE ENCLOSED THE FOLLOWING:

- Completed/signed Application
- Unified Business Identifier (UBI) Number
- Insurance Certificate in the amount of \$1M
- Check or Money Order, paid to the order of **Our Lady Of Perpetual Help Booster Club**

Please read below before signing

- I understand Everett Sausage Fest is a rain or shine event and no refunds will be granted due to weather conditions.
- I and my representatives expressly release and hold harmless Everett Sausage Fest, ICOLPH School, Our Lady of Perpetual Help Church, Immaculate Conception Church and its directors, employees agents and volunteers from any and all liability for injury sickness or death, including personal injury and property damage or loss (including defense costs) which may arise in connection with vendor participation in the Everett Sausage Fest associated with the negligence of the vendor, and its employees or volunteers
- An insurance certificate is required of all booth vendors who are in the festival. A certificate of Commercial Liability insurance with a limit of not less than \$1,000,000.00 (\$1 Million) per occurrence for bodily injury or property damage is required the certificate will name Our Lady of Perpetual Help and Immaculate Conception Churches and ICOPH School as additional insured and provide for 30 days' notice of cancellation. Said certificate will further be provided at the consummation of this agreement.

CANCELLATIONS

A fee of \$50 per booth will apply if cancellations are made after application and acceptance letters have been sent. NO REFUNDS will be issued for cancellations received less than 30 (thirty) days prior to the Everett Sausage Fest. Cancellations must be made in writing via email; no cancellations may be made over the phone.

**Our Lady of Perpetual Help Church-Everett Sausage Fest
Attn: Vendors
2619 Cedar Street
Everett, WA 98201**

I understand this application is not a guarantee of space in the event. We will be notified by the committee on the status of this application. If rejected, my fee will be returned to me. Sausage Fest staff reserves the right to levy fines or cease operations of vendors who disregard the rules of the event. These rules will be explained in your acceptance letter.

_____ Title: _____ Date: _____
Applicant's signature (required)